**Registration Form For**

**Online Information Day for Procurement**

**of the ITER Hot Cell Complex on 4 June 2020**

*To be returned by email to* *HCC@iter.org* *with copy to* *Takakazu.Kimura@iter.org*

 *before 18:00 CET on 28 May at the latest*

**A.Registration for the Event**

Intention to participate in the event:

[ ]  Yes

[ ]  No

Name of your company: *indicate*

The Participants’ information

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| # | Name | Company | Title/Position | Email Address  |
| 1 | *Indicate* | *Indicate* | *Indicate* | *indicate* |
| 2 |  |  |  |  |
| 3 |  |  |  |  |

**B.Questions for the Industry**

Please answer the following questions in order to help us prepare the Information Day and improve the ITER Hot Cell Complex procurement strategy. If you wish, please feel free to answer only some of the questions.

1. *Please provide us with the following:*
	1. *Your name (representative of your company for this event): [indicate]*
	2. *Your positon: [indicate]*
	3. *Company name: [indicate]*
	4. *Company information (e.g. sector, field, expertise): [indicate]*
	5. *Does your company have experience working in a project executed in a nuclear environment? [Yes] / [No]*
	6. *Your contact details:*
		1. *Postal address: [indicate]*
		2. *Telephone or mobile number: [indicate]*
		3. *Email address: [indicate]*
2. *Is your company interested in networking and collaborating with other participants in the ITER Hot Cell Complex Information Day? Can we share your company name and information as well as your contact details with the other participants?*

*[indicate]*

1. *Would your company be eager to work on the ITER Hot Cell Complex project under the proposed procurement strategy, and most of all under a collaborative contract (for example an alliance contract) with early contractor involvement, where risks are not allocated to one particular contractor but shared by all involved contractors and, as a result, the degree of profit of an individual contractor depends on the overall performance of all the contractors working on the project?*

*[indicate]*

1. *Does your company have experience working in a similar collaborative approach to the one proposed under the ITER Hot Cell Complex procurement strategy? Based on your experience and keeping the project objectives in mind, what would you do differently today and why?*

*[indicate]*

1. *Is your company willing to work on the ITER Hot Cell Complex project under the alliance structure, within the alliance team, where the alliance manager is responsible for the management of the project? How, in your view, the alliance manager should by selected: by the clients? by the alliance? from the clients’ or contractors’ personnel?*

*[indicate]*

1. *In which of the following works envisaged for the ITER Hot Cell Complex would your company be interested: Design/Integration, Radwaste Process, Remote Handling, Civil Works, Building Services, Mechanical/Electrical Works?*

*[indicate]*

1. *With regards to the Design Integrator what do you believe their role should be within the overall alliance during all phases of the project (design>>Construction>>commissioning)*

*[indicate]*

1. *With regard to the payment mechanism envisaged for the ITER Hot Cell Complex design (“cost plus profit” and incentive based on key performance indicators (KPIs)), please explain:*
	1. *What in your view should be the KPIs for design works? [indicate]*
	2. *How often the KPIs should be measured and the incentive paid (i.e. should the incentive be divided into a few smaller amounts payable throughout the duration of design works, or should it be measured and paid when the design is finalized)? [indicate]*
	3. *Do you consider another payment mechanism fair and reasonable for design works? [indicate]*
2. *With regard to the payment mechanism envisaged for the ITER Hot Cell Complex construction works (“cost plus profit” with the mechanism of target cost and incentive based on KPIs), please explain:*
	1. *What in your view should be the KPIs for construction works? [indicate]*
	2. *How often the KPIs should be measured and the incentive paid (i.e. should the incentive be divided into several smaller amounts payable throughout the duration of construction works, or should it be measured when the construction works are completed)? [indicate]*
	3. *Should there be one target cost for the whole of the construction works or should there be a several target costs related to the particular sections of the construction works? [indicate]*
	4. *How should a fair target cost gain share mechanism be defined (i.e. in what proportion the savings achieved due to performance under the target cost should be shared between the contractors and the clients)? [indicate]*
	5. *How should a fair target cost pain share mechanism be defined (i.e. in what proportion the overspending due to performance above the target cost should be shared between the contractors and the clients)? [indicate]*
	6. *Which mechanism would be appropriate to ensure participation of the contractors in the pain share mechanism: retention by the clients of a part of the profit payable to contractors? creation by the contractors and the clients pain/gain share fund? bank guarantee submitted by the contractors? other? [indicate]*
3. *Does your company have ISO 44001 Certification on collaborative working? If not, are you willing to get certified?*

*[indicate]*

1. *What are the core behaviours and values your organisation believes are key to creating and operating a successful alliance for the HCC project.*

*[indicate]*

1. *Is your company technically ready to work under an open-book cost reimbursable contract? Does it have an appropriate accounting system and procedures in place to allow this? If not, are you willing to implement them?*

*[indicate]*

1. *Is your company technically ready to work with BIM (Building Information Modelling)? Does the personnel of your company have experience with or knowledge about BIM?*

*[indicate]*

1. *Is the personnel of your company capable of working under a collaborative contract? Do the people have sufficient experience, skills, knowledge and attitude to work in alliance? Does your company have an assessment system in place to measure the effectiveness of individual and organizational collaborative working?*

*[indicate]*

1. *What would be the major risks for your company when performing works under the proposed ITER Hot Cell Complex procurement strategy?*

*[indicate]*

1. *How could these risks be mitigated in your view?*

*[indicate]*

1. *What would be the major opportunities for your company when performing works under the proposed ITER Hot Cell Complex procurement strategy?*

*[indicate]*

1. *Would your company prefer that the clients take out the insurance to cover the construction risks for all the contractors working on the ITER Hot Cell Complex project, or would your company prefer taking out this insurance together with the other contractors working on the ITER Hot Cell Complex project? [indicate]*